



National Solid Waste Management Authority

REQUEST FOR PROPOSAL

INSURANCE PLACEMENT

Offers are invited for tenders from insurance companies and Brokers which are pre-qualified by the Financial Services Commission (FSC) and registered with the Public Procurement Commission (PPC) to provide insurance services to the National Solid Waste Management Authority and its four regional companies.

PROCUREMENT METHOD – National Competitive Bidding

ELIGIBILITY Registered pre-qualified Brokers and Insurers will be required to submit in their tenders:

1. Copies of valid Tax Compliance Certificates/Letters (TCCs/TCLs)
2. Copies of valid Public Procurement Commission (PPC) Certification in the Insurance Services

DOCUMENT AVAILABLE – As of Wednesday, March 23, 2022

COST OF TENDER DOCUMENT – Tender packages will be available at a cost of \$3,000.00 (non-refundable) payable in cash at the National Solid Waste Management Authority (NSWMA).

Coverage is required for the following classes of insurance:

- Commercial All Risk
- Contractor's Plant & Machinery All Risk
- Equipment All Risk
- Fire & Allied Perils
- Employer's Liability
- Public Liability
- Plate Glass
- Loss of Money
- Private Comprehensive Motor
- Private Commercial Motor
- Private Commercial Motor – Third party
- Private Motor – Third Party
- Commercial Motor – Third Party
- Commercial Comprehensive Motor.

DATE AND TIME FOR SUBMISSION OF PROPOSAL

Sealed Bids (one marked **Original** and one identical **Copy**) must be deposited in the designated tender box located in the lobby area at the NSWMA on or before **3:00 p.m. on Monday, April 25, 2022.**

Bid opening will take place on **Monday, April 25, 2022 at 3:15 p.m.** in the Second Floor Meeting Room at NSWMA Head Office

CONTACT INFORMATION – Director of Public Procurement - procurementdirector@nswma.gov.jm

ADDRESS OF ENTITY – 61 Half -Way-Tree Road, Kingston 10

TELEPHONE NO(S) – 926-8559, 960-4511

“Failure to directly purchase the Tender documents from the Procuring Entity will result in ineligibility/non-responsiveness of that bid and elimination from the procurement process.”

The NSWMA reserves the right not to accept the lowest, or any other tender or to annul the tender process and reject all tenders at any time prior to the award without incurring any liability

Late submissions will not be accepted.